

Salary Packaging Third Party Authorisation

1 My details

Full name:

Employer:

Date of birth: Payroll ID:

Phone number:

Email:

Address:

Important information

Maxxia takes the utmost care to ensure that all information provided by you remains private and confidential at all times.

You can authorise other individuals (e.g. your financial adviser) to obtain information directly from Maxxia on your behalf, with respect to your salary packaging arrangements. To maintain confidentiality on your account, we require you to complete the details below authorising us to disclose salary packaging information to an authorised third party.

2 Details of authorised person

Full name: All staff*

Organisation/Relationship:

Address:

Suburb: State: Postcode:

Mobile: Home: Work:

Email**:

*Please tick this option if you would like all staff at your financial organisation to be able to contact us, otherwise only the nominated person will be able to contact us on your behalf.

**Only the registered email address can be used when contacting us.

Continued over →

Salary Packaging Third Party Authorisation

4 Employee declaration

I authorise the person named in this authority to obtain information with respect to my salary packaging arrangements from Maxxia until further notice.

The nominated password for my authorised third party to use is*:

*Nominating a password is optional, however if a password is provided, your authorised third party will need to confirm your password when contacting us.

I understand that I am required to make any changes to this authorisation in writing. I also understand that I must advise of any adjustments to my salary packaging deductions in writing and that this authority does not allow my nominated third party to make any changes to my salary packaging account without my written approval.

Employee Name:

Sign here

Date D D / M M / Y Y

Witness** Name:

Sign here

Date D D / M M / Y Y

**A witness must be 18 years or older, know you personally and not be a party to this document.

How to submit this form

Please submit this form by:



Email:

info@maxxia.com.au

Continued over →

Salary Packaging Third Party Authorisation

PRIVACY NOTICE:

Maxxia Pty Ltd (ABN 39 082 449 036) act as an authorised representative on behalf of a number of Australian financial services licensees. The capacity in which we act and the financial services we are authorised to provide are set out in our Financial Services Guides at <https://www.maxxia.com.au/insurance/novated-lease#fsgs>. We act as an agent for those licensees and not for you.

DISCLAIMER:

Maxxia provides administration and referral services on behalf of employers. It does not provide any form of financial, taxation or financial product advice to employees on the relative merits of package programs or on any other basis. You should seek your own independent professional financial and taxation advice on how salary packaging programs may impact your particular financial, taxation and welfare benefit circumstances. Maxxia may pay or receive commissions and/or rebates in connection with some services it provides or arranges to be provided by third parties. By utilising Maxxia services, you acknowledge the payment or receipt of such commissions and rebates by Maxxia. Tax laws regarding the treatment of salary benefits may change, which could impact your financial, taxation or welfare benefit decisions.

PRIVACY STATEMENT:

Maxxia Pty Ltd ABN 39 082 449 036 (Maxxia) is part of the McMillan Shakespeare Limited Group (MMS Group) and collects your personal information from you when you apply for a product, request any information from us or become a Maxxia customer. We collect this information to provide and promote our products and services to you (including to answer any queries you may have) and we may be unable to do so if you do not provide us with any information that we request. We may also use this information for direct marketing and online targeted advertising. Your personal information may be disclosed to other entities in the MMS Group, our agents, contractors and service providers (including our web and IT administrators, mail houses, advertising service providers and advisers), some of whom may be located overseas (including The United States of America, the Republic of Ireland, India, China, Sri Lanka and the Philippines). Maxxia's Privacy Policy contains important information about how we collect, hold, use and disclose personal information, the security of your personal information, how you may access and correct your personal information, and how you can make a privacy complaint and how we will deal with such complaint. If you do not wish to receive promotional material from us, or would like a copy of our Privacy Policy, please contact us on 1300 649 515 or email us at privacy@maxxia.com.au. To view Maxxia's Privacy Policy (which is the MMS Group's Privacy Policy) please visit <https://mmsg.com.au/privacy>.

TERMS AND CONDITIONS:

Important: Please read before signing this form. By submitting this form, you acknowledge and agree:

1. Maxxia may charge a fee for the processing of this claim. The details of the applicable fees are contained in your Employee Information Guide or by contacting us.
2. If you do not fully complete this form including providing appropriate supporting documentation then we may contact you to request additional information/documentation and you consent to us contacting you for this purpose.

The availability of benefits is subject to your employer's approval.

Maxxia may pay and/or receive commissions in connection with its services.